



Telephone System Date and Time Change

This is a quick reference guide on updating your Toshiba* Strata® CIX™ telephone system's date and time. Your Authorized Dealer must first program your telephone system. Users may then change the system date and time from ANY telephone by following these steps:

To Set the Date

1. Press an idle extension (Primary Directory Number or Secondary Directory Number) on your telephone. You will hear a dial tone.
2. While listening to the dial tone, enter **#651**. You will hear a confirmation tone. If you hear a fast busy, the feature code has been changed or is not programmed.
3. Enter the date as **YYMMDD**, where YY=Year, MM=Month and DD=Day. Example: To enter October 9, 2013, enter 131009.
4. Press **#**. You will hear a confirmation tone.
5. Press **Spkr**. The telephone returns to the idle mode with your telephone LCD displaying the new date.

#651

#651 131009

NO. NNN
OCT 09 TUESDAY 12:05

To Set the Time

1. Press an idle extension (Primary Directory Number or Secondary Directory Number) on your telephone. You will hear a dial tone.
2. While listening to the dial tone, enter **#652**. You will hear a confirmation tone. If you hear a fast busy, the feature code has been changed or is not programmed.
3. Enter the time as **HHMMSS** in the 24-hour clock format, where HH=hour, MM=minute and SS=seconds. Use leading zeros. Examples: To enter 6:05 AM and 30 seconds, enter 060530; and 2:30 PM and 45 seconds, enter 143045.
4. Press **#**. You will hear a confirmation tone.
5. Press **Spkr**. The telephone returns to the idle mode with your telephone LCD displaying the new set time.

#652

#652 120500

NO. NNN
OCT 09 TUESDAY 12:05

Notes

- The day of the week (Monday, Tuesday, etc.) is automatically set by the system.
- Contact your installing/servicing dealer if you encounter any difficulties with the above steps.

Ready to Upgrade your Telephone System?

Contact your local Authorized Dealer to learn about our latest promotions. It's a great time to upgrade!

Locate a Dealer: http://www.telecom.toshiba.com/Telephone_Systems_Support/dealer_locator.cfm

Connect with your Nearest Dealer: 800-222-5805

*This quick reference guide only applies to Strata CIX and Strata CTX systems. Daylight Savings Time updates are automatically completed for Toshiba IPedge® and VIPedge™ systems.